

# **FRIENDS OF THE LIBRARIES, KONA**

## **F.O.L.K. BOARD MEETING MINUTES - September 18, 2018**

The meeting was called to order at 9:00 by President Pamela Wang. Attending were Board members Shirley David, Suzanne Dmytrenko, Ken Guerra, Fred Hornbruch, Barbara Isley, Mardee Richardson, Bev Stehley, Lynn Waterhouse and Arne Werchick; librarians Denise Stromberg and Keala Richard were also present.

The minutes of the August 21 meeting were approved. MSA

Treasurer Barbara Isley reports \$55,680.29 in assets as of end of August. F.O.L.K. sold an art book on Amazon for \$144.65. The current Profit & Loss statement shows a cash charge for book club although the books were bought with Amazon points, and this is being corrected. Ameritrade Account end of August: \$40,087. Treasurer reports accepted. MSA

President Wang reported that the librarians intended to direct \$2000 of the Ross Stores grant to the Hawaii Island Workforce and Economic Development Ohana (HIWEDO) which sponsors internships for teens in the community and which has no connection with library programs. The Board addressed the question at length whether F.O.L.K. should donate funds to a third-party charitable organization not linked in purpose or activity to the library. It was noted that Article II of F.O.L.K. Bylaws restricts the purposes to which funds can be applied. Concern was also expressed about the impact on F.O.L.K. fundraising were funds to be transferred to non-library charitable functions. The consensus of the Board is to disapprove this proposal and instead direct that the funds be used to advance library and F.O.L.K. projects for increasing teen participation. Bev Stehley observes that the reason for poor attendance at teen programs and getting more student help at book sales is transportation and suggests we could instead use these funds to charter a bus to provide transportation. The cost for such a service from Ulu Wini, where there may be many teens interested both in volunteering and in attending library programs, is estimated at approximately \$300 for each day of use. Efforts will go forward to arrange for round-trip transportation from Ulu Wini for teens and including interested parents on Saturday book sale days as a pilot project with the possibility of future expansion to other pickup points if the program is successful.

Mardee Richardson stressed the importance in our publications and advertising of including both the F.O.L.K. logo, along with the full name and, when possible, the internet address as well as a means to help establish our brand.

Shirley David reports that efforts are continuing to distribute children's books unsold at book sales. Consideration is given to supplying books to waiting rooms in clinic, dental offices, etc. Two shipping boxes were prepared and donated for

shipment to the Philippines. Additional boxes of books have been donated to local programs and more are in progress. The more recent book sale only sold one box of children's books, so the numbers are mushrooming. "Donated by F.O.L.K." labels are being placed in all of these books. Facebook statistics were circulated.

Suzanne Dmytrenko previously submitted an e-mail report regarding programs (attached) and supplemented her report today: Woody Plaut - Musical group is now confirmed for Saturday, February 9<sup>th</sup> from 3:00 - 4:00; La Bella Cello Quartet Valentine Concert is tentatively scheduled for Tuesday, Feb 12<sup>th</sup> from 4:00-5:00; Orchid Origami - Conservation, Compassion and Creativity is confirmed for Saturday, March 2<sup>nd</sup> 3:00-4:00 -- origami templates will cost about \$1 each per participant and Suzanne is authorized to pay this (or be reimbursed) from F.O.L.K. funds.

Lynn Waterhouse reports that on December 18<sup>th</sup> at 5:30pm geologist Dr. Carolyn Parcheta of the U.S. Geological Survey - Hawaiian Volcano Observatory (HVO) will present an overview of the months of eruption of the lower east rift zone. The program on rat lung disease which was canceled due to hurricane weather has been rescheduled for Tuesday, November 20<sup>th</sup>.

Bev Stehley reports that the Book Club this month discusses *Big Little Lies* by Liane Moriarity. Next month's selection is *City of Falling Angels* by John Berend. Average attendance 10-12; winter 20-22. Books for Babies apparently still has adequate supplies of books so have not been reordered. She did establish that it would not be less expensive from Scholastic, so she will re-order from same source when needed.

Ken Guerra reports a very successful Saturday book sale with ample adult and student volunteers. Volunteers put out the fewest number of books yet and sold around 25%, a selling rate which doesn't seem to vary much no matter how many books are put out. Sales totaled \$861. Pit Crew changes will be taking place; Marie Kober will have a much reduced role. She is stepping down from "directing operations" to work with Clear Englebert on Hawaiiiana, special collections, pricing and posting specialty items on EBay, Amazon, ABE, etc. The day to day operations of the Pit should fairly run itself until someone is interested in taking the helm.

Indefatigable volunteer Eleanor Pearson mentioned at the Saturday book sale she is already in the process of rounding up awards from contributors to be used for end-of-year acknowledgments of F.O.L.K. volunteers.

Ken has checked with other Hawaii "Friends" organizations about how to handle the volume of donated books. Maui Friends of the Library operates three independent book stores. Maui Friends itself is independent, not an affiliate of Friends of the Library of Hawai'i (*Big Friends*) and is responsible for assisting all five Maui County libraries (including a bookmobile). They have a detailed long-term capital projects program and purchased the bookmobile from those funds; Maui Friends supports the current operating cost of a book-mobile driver

which utilizes the services of a state-funded librarian. All Maui Friends book stores operate entirely by volunteers, 25% of whom are obtained from community service programs through the court system. On Oahu, Friends of Kailua Library operates a bookstore located on library site but which can run independent hours because it has a separate entrance.

Ken then turned to the issue of starting weekly Wednesday morning coffee/book sale/get-togethers from 9:00 -11:00, using a single display table with lobby-quality books at the same prices, seating, offering (\$.25) coffee or tea. One person is already volunteering to set up and break down at end. Because it involves handling money from the sale of books and coffee/tea, a Board member should, if possible, be present at each session. He intends to start the program Wednesday, October 3<sup>rd</sup>. Motion to authorize a start-up budget up to \$200.

MSA

Pam reports \$140 was retrieved from the Kealahou library book sales box. Total F.O.L.K. lobby August sales were \$547 for Kona and \$71 for Kealahou.

Fred Hornbruch reports he is working on increasing newspaper exposure and that WHT reporter Cameron Miculka is working on a longer piece about the library.

Mardee Richardson submitted a membership report (attached below without member names).

Kealahou librarian Keala Richard reports that she will be moving to Washington D.C. next month to accept a librarian position with the Smithsonian Institution!!! The previously ordered power station will ship next week. Harry Potter programs have been a great success. Other youth programs have also been working very well. The branch needs \$150 for the final adult bookmaking series, Coptic stitch bookmaking. MSA The branch also needs reimbursement for popcorn for the movies program, up to \$120. MSA Materials are also needed to build boxes for juvenile sets on shelves estimated at \$50. MSA Children's passive programming supplies need replenishing, up to \$65 for Leggos and stickers. MSA Block print tote bag program supplies for December program for 12 people will require up to \$200. MSA The branch wants to do three more science programs and will need dry ice, bottles, soft drink extract, gel polymer, seeks up to \$130. MSA After Keala's departure Stacy Jeffrey will come to F.O.L.K. meetings.

Librarian Denise Stromberg has only one request: Jenn would like to fund programming for children's section for two months, crafts supplies, decorations, events, etc., not to exceed \$200.

President Wang notes that we will need to choose dates for January meetings for the Board, the Annual Meeting and the book club. January 15<sup>th</sup> would be the date for a regular Board meeting (third Tuesday). We could perhaps do the Board meeting on the 8<sup>th</sup> with the annual membership and book club on 15<sup>th</sup>. Ken suggests the possibility of the Annual Meeting in February instead. We will decide at the October Board meeting.

In the course of the meeting, Board members noted future unavailability: Shirley David leaving unavailable for October and November meetings; Barbara Isley probably unavailable for December 19<sup>th</sup> meeting and unsure about November; your humble undersigned servant will be absent in January.

The next meeting of the F.O.L.K. Board is October 16<sup>th</sup> at 9:00 a.m. Meeting adjourned 11:20 a.m.

Respectfully submitted  
ARNE WERCHICK  
Secretary

Reports attached:

August profit & loss:



## Membership Report

F.O.L.K.

### August data for September's Board Meeting

#### Book Sale:

Revenue from new and renewal memberships @ book sale: \$109.

Merchandise: 0

#### Shopper Demographics:

9-10:00: 51 sales (\$482)

10-11:00: 43 sales (\$497)

11-12:00: 32 sales (\$218)

12-1:00: 32 sales (\$258)

Number of Sales: 158

Average sale: \$8.95

Current Members: 28 (34)

Past Due Members: 6 but all renewed before making their purchases

Teachers: 13

#### Membership

There were 386 members on our roster this month, of those 318 are members in good standing.

#### New Members

5 new members this month

0 of the 5 new members would like to volunteer

#### Programs Report:

##### August Events:

Saturday, August 11 3:30-4:30 - Chris Yeaton, Woodsong musician - Good turnout around 40 folks, got one donation of \$100!

##### Upcoming Events:

Saturday, September 15 2-3 pm - Karen Barry - History and Preservation of Hawaiian Quilts

Tuesday, November 13 5:30-6:30 pm - Derek Kalima - Slack Key Musician Performance

Tuesday, December 4 5:30-6:30 pm - Ukulele Christmas Kanikapila

Saturday, January 26 3-4 pm - Michaela Larson - Talk Story: Growing up in Old Hawaii (Will try to have Na Leo TV tape this event).

##### Tentative Events:

February and March - Woody Plaut Musical Group; Carol Zakahi - Orchid Origami

## **CSL Quarterly Report to FOLK/July-September, 2018**

- **July 7: The CSL Seed Sisters: Starting from Seed.** Three CSL volunteers talked about their experiences growing vegetables in Waikaloa and North Kona from CSL seeds. Attendance was 21 people, donations totaled \$24.
- **August 4: Growing Medicinals with Momi Subiono.** The speaker shared her extensive knowledge and experience in growing and using Hawaiian medicinal plants and herbs. Attendance was 52 people, donations totaled \$100.
- **September 8: Container Gardening with Diana Duff and Merrilynn Drews.** The presenters created a PowerPoint presentation to show the many ways that plants can be grown in all types of containers, with some emphasis on container gardening for urbanites. Attendance was 42 people, donations

came in at \$45.

**Upcoming programs/events:**

- October 27: CSL 3<sup>rd</sup> anniversary program and celebration on the library lanai. Diana Duff will give a brief tutorial on seed saving, followed by a sharing of seeds, plant cuttings (no plants in soil in order to prevent the spread of invasive species), gardening/growing experiences, tips, and celebratory food.
- No CSL programs in November and December, but activity will return in 2019. The library has reserved CSL dates for every month in 2019, so if you know of anyone who might want to do a CSL presentation, please let us know.
- CSL Annual Activity Summary to follow in December 2018.