

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES – July 16, 2019

The meeting was called to order at 9:00 by President Pamela Wang. Vice Chair Shirley David, Board members Suzanne Dmytrenko, Ken Guerra, Fred Hornbruch III, Donna Monti, and Lynn Waterhouse were also present. Excused: Treasurer Barbara Isley, Secretary Arne Werchick, and Board members: Joyce Kimball and Mardee Richardson. Branch manager Denise Stromberg and Kealakekua library assistant Stacy Bisgard were also present. Shirley David was appointed to take minutes in the absence of Secretary Arne Werchick.

Secretary Arne Werchick prepared the June 18, 2019 meeting minutes and they were emailed to members before the meeting. MSA

Treasurer Barbara Isley emailed the June financial statement to members before the meeting. MSA

Vice Chair Shirley David reported that she met with a homeschool family from the Kealakekua area to select free children's books for the children in the homeschool group. Shirley David reported that the number of boxes of children's books in the pit are now at a manageable level. It was decided after a discussion with Stacy Bisgard to offer a box of children's books to the Kealakekua Library to give away.

Shirley David circulated a thank you letter and pictures F.O.L.K. received from Ruth Bernstone of the Newbery Quiz Bowl which was held April 25, 2019. The documents will be placed in the History Book.

In addition to the attached report, Suzanne Dmytrenko reported that Boyd Bond may be speaking on "The Wives of the Chiefs" in September

Science Program Chair's report by Lynn Waterhouse is attached.

Fred Hornbruch reported the best conduit for announcements at West Hawaii Today is Editor Tom Hasslinger. He has informed Joyce Kimball. Fred Hornbruch reported that Joyce Kimball is working on the new website software project. He also reminded those board members who haven't done so to send him a short bio and head shot for the newsletter.

Donna Monti reported that she will be organizing a Books for Babies bag stuffing afternoon when Bev Stehley is available. She will send out an email with details.

Regarding Flip and Sip: Fred Hornbruch has seen two announcements in West Hawaii Today. Last week five people attended. There was a lively conversation.

The book club will discuss the Underground Railroad by Colson Whitehead after the board meeting. The August selection is The Hellfire Club by Jack Tippen.

Ken Guerra reported on Ways & Means. No lanai book sales are scheduled for June or July. The inventory is building up. Marie Kober will be traveling the rest of the summer. Ken Guerra has been spending more time in the pit to oversee the work n Marie's absence. The need for volunteers to move books at the August book sale was discussed. He sent letters to community service organizations requesting help with opening and closing lanai book sales. The letters were drafted by Mardee Richardson and Fred Hornbruch. Thus far there have been no responses.

Ken Guerra reported that the last week of lobby sales was over \$300. President Wang reported Kealakekua lobby sales taken between board meeting was approximately \$149.

The June membership report is attached to the minutes.

Charging event presenters, a portion of the proceeds of sale items was discussed. Two resolutions that were moved and seconded were tabled until Denise Stromberg can query other branch managers to have solid data of what percentage of sales their Friends of the Libraries groups charge.

Resolved: At library events where presenters have items for sale, F.O.L.K. volunteers will be available to sell presenters' items. F.O.L.K. will receive 10% of total sales of \$20 or above. Presenters from non-profit organizations will not be required to pay the 10%. No fee with be charged if the presenters provide their own sales staff. MS tabled.

Resolved: At library events where presenters have items for sale, the presenters must supply their own sales staff. F.O.L.K. will not require a share of the sales. MS tabled.

Branch Manager Denise Stromberg requested funds for children's events through December, for deep cleaning and sealing of the Kailua Kona Public Library lobby tiles, and to co-sponsor the November 9, 2019 Astro Day by the Institute for Astronomy.

RESOLVED: \$500 allocated for supplies for children's events. MSA

RESOLVED: Payment not to exceed \$825.95 to Ed's Cleaning for deep cleaning and sealing of Kailua Kona Public Library lobby tiles. MSA

RESOLVED: F.O.L.K. will allocate \$1,200 to co-sponsor the November 9, 2019 Astro Day to be held in Kailua-Kona. MSA

Library Assistant Stacy Bisgard announced that the diaper changing stations have been installed at the Kealakekua Public Library. They have also been installed at the Kailua Kona Public Library. Stacy Bisgard thanked F.O.L.K. for support of six-week daily summer youth events which averaged, 10-12 people per event with the last event hosting 50 people. A new group called Hawaii Ukulele Ensemble will make its world premiere at the library in August.

ACTION ITEMS:

Shirley David will select some children's books and bring the box to the Kealakekua Public Library. Staff will put the box outside the front door with a free sign on the box. If it goes well more books will be offered.

Lynn Waterhouse agreed to send Fred Hornbruch a short bio and headshot for the August newsletter before July 28. Other board members who have not done so are reminded to send Fred Hornbruch a short bio and headshot.

Donna Monti will send out an email request for board book bag stuffing volunteers when a date and time is set. She will also write up an article about Books for Babies and take pictures of the stuffing get together to send to Tom Hasslinger, West Hawaii Today editor.

Pamela Wang will go up Konawaena High School to find a contact who can garner students who have volunteer hours requirements to volunteer at the lanai book sales.

Ken Guerra is charged with finding a new contact for National Honor Society and Leo Club at Kealakehe to find book sale volunteers.

Donna Monti will request lanai book sales volunteers from her Church of Jesus Christ of Latter-Day Saints ward. Volunteers will be offered the opportunity to receive free books.

All board members are asked to attend the August book sale to at least observe the activities and to give volunteers a break.

The next meeting of the F.O.L.K. Board of Directors is scheduled for August 20 at 9:00 a.m. Meeting adjourned 10:55 a.m.

Minutes prepared by:

Shirley David

Vice-Chair

Reports attached:

Financial Report: CSL 6/1/2019 - 6/30/2019

Category 6/1/19 - 6/30/19

INCOME \$8,263.59

DONATIONS \$7,000.00

Individuals \$7,000.00

FUNDRAISING INCOME TAXABLE \$1,062.46

Kailua Kona Lobby Sales \$693.89

Kealakekua Lobby Sales \$368.57

Interest on Savings \$0.01
Membership Dues \$105.48
PROGRAM DONATIONS \$95.64
Book Club \$10.00
Community Seed Library \$85.64
EXPENSE -\$3,812.09
ADMINISTRATIVE EXPENSES -\$129.51
EQUIPMENT & SUPPLIES -\$19.25
MEMBERSHIP EXPENSES -\$110.26
Postage -\$42.90
Printing -\$67.36
F.O.L.K. EVENTS -\$200.00
Presenters -\$200.00
F.O.L.K. PROGRAMS -\$381.13
Book Club -\$58.20
Community Seed Library -\$322.93
Presenters -\$150.00
Seeds -\$172.93
LIBRARY ASSISTANCE -\$3,101.45
Books -\$2,000.00
Kailua Kona -\$2,000.00
Events -\$100.00
Kealakekua -\$100.00
Maintenance -\$327.04
Kailua Kona -\$327.04
Programs -\$674.41
Kailua Kona Children's Library -\$321.03
Kailua Kona Summer Reading -\$153.38
Kailua Kona Young Adults Library -\$200.00
TOTAL \$4,451.50
Barbara Isley

July F.O.L.K Program Chair Report:

Event Took Place:

Lopaka Rootz- Guitar Music on Tuesday, July 9th 5:30-6:30

Around 21 people attended, wonderful musician!

Confirmed Upcoming:

Tuesday, August 13, 5:30-6:30 - Kalima - Music for the Soul

Flyer finalized, will send to Joyce and Denise;

Make out \$100 honorarium check to: Shawn Cantor Tuesday,

Saturday, September 17, 5:30-6:30 - Boyd Bond - Hawaii History, Topic TBD, Na Leo may video tape. Tuesday,

Saturday, October 26, 3:00-4:00 - Woody Plaut Musical Group

December 3 5:30-6:30 - Alan Hale - 2nd Annual Christmas Kanakapila

Pending:

Spring, 2020 - Molly Murphy, Plant Pono Specialist from the Big Island Invasive Species Committee (BIISC) has a number of topics to choose that might be interesting:

- Planting Pono (how to protect Hawaii from your garden)
- LFA (what they are, where they are, how to control)
- Rat Lung Worm (life cycle, how to avoid)

- A new invasive insect wreaking havoc on the cocoa farms (The Queensland Beetle)
- During the legislative sessions (wintertime) we could explain what bills to submit testimony for
- Rapid Ohia Death
- Invasive species history

She spoke at the Community Seed Library on July 6th so next Spring might be a good time to have her present...

Suzanne Dmytrenko

Science Program Chair Report - July

Here are the planned science presentations coming up:

September 10, 2019, 5:30pm a Keck astronomer

October 22, 2019 5:30pm a NOAA speaker on the upcoming spinner dolphin law

January 2020 a geologist on earthquakes, specific date and time to be determined

likely April 2020 on a Tuesday the NOAA speaker will return to talk again about the spinner dolphin law

Lynn Waterhouse

Membership Report

F.O.L.K.

June's data for July's Board Meeting

Book Sale:

Revenue from Lanai Sale: N/A

Revenue from new and renewal memberships @ book sale: N/A

Merchandise sold @ book sale: N/A

Membership

There were 403 members on our roster this month, of those 310 are members in good standing.