

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES - September 17, 2019

The meeting was called to order at 9:00 by President Pamela Wang. Vice President Shirley David, Treasurer Barbara Isley, Secretary Arne Werchick, and Board members Ken Guerra, Fred Hornbruch III, Donna Monti, Mardee Richardson, and Lynn Waterhouse were present. Excused: Joyce Kimball, Suzanne Dmytrenko. Head librarians Denise Stromberg and Kealakekua librarian Judy Andrews were also present.

The minutes of the August 20th meeting were approved, except to note that EPA mandated only closing of bathrooms not libraries. MSA

Treasurer Barbara Isley reports that as of the end of August our assets total \$32,231.84. The Ameritrade account at end-August was \$26,249; this morning \$26,744. We have \$7800 in commitments not yet spent. July and August Treasurer's reports, circulated by e-mail and attached, are accepted. MSA.

VP Shirley David reports teachers have been responding very favorably to the free books program at the lanai sales. Teachers now can take books for another teacher; one person can pick up books for two other teachers (max of 30 books); we request only that they list the contacts for whom they are collecting books so as to expand our list of participating teachers.

Suzanne Dmytrenko, unable to attend today's meeting, previously submitted her report on programs (attached). The Boyd Bond program is this afternoon; she was not sure if Na Leo will video.

Lynn Waterhouse reports the astronomer scheduled to speak on September 10th had to cancel and is rescheduled for October 29th to talk about exoplanets. President Wang suggests adding a program on spittlebugs which may be causing problems with west Hawaii grazing lands.

Donna Monti reports the Book Club today discusses *Before We Were Yours*, by Lisa Wingate. Next month *The Art Forger* by B. A. Shapiro. To support the Books for Babies program, the Elks Club has expressed interest in donating for the purchase of books, but we have no present need to purchase books; we will plan to accept such a donation and acknowledge it as a grant towards the program.

Joyce Kimball is working on a new web page to be hosted on Mochahost and is planning to cancel our contract with Yahoo on September 26th. Ken Guerra got a note from Joyce suggesting he back up everything from Yahoo, and there were several questions about what is needed in making the transition. The undersigned was delegated to ask Joyce to enlighten us as to what to expect and how to proceed.

Ken Guerra provides a Ways and Means report. The August lanai book sale last month was very successful, generating approximately \$1600; September was about \$1400 while September 2018 was \$800. We are now averaging more than \$1200 per lanai book sale. We had excellent volunteer support including many National Honor Society students, with school librarians Jerrie Anderson and Robb Dahlke, and a foreign exchange student. Five from the Elks Lodge and two Rotarians assisted with the sale closing which went so smoothly it was concluded by 12:30. The next book sale is in November (none in October because of Ironman). Next year book sale dates have been confirmed with Denise Stromberg, and all will fall on the second Saturday of the month.

Ken reports that Marie Kober who supervises Pit Crew work has announced her resignation effective the end of this year. We will need to recruit a qualified person to coordinate and supervise the Pit Crew efforts.

We are coming to the end of the stock of bookmarks for this year; Ken would like to get next year bookmarks to the printer in time for the December book sale. He suggests changing the color to separate them from this years and proposes switching from white to a pale green paper stock, keeping the purple text. The Board approves.

Ken again acknowledges Eleanor Pearson's incredible ongoing efforts producing dozens of additional gift cards from local merchants.

He reports on the Maui Friends. All of their income is based on sales from book stores they operate, and they distribute all income to each of the State public library branches in the county; all their books inventory is donated. They have a pool of over 60 volunteers who work in their stores which are open during regular mall business hours.

Fred Hornbruch observes that at the time of last Saturday's book sale there was a cruise ship in port, and several passengers came to the book sale.

Mardee Richardson reports membership (August data); her report is attached. We had 410 F.O.L.K. members last month, 325 in good standing. President Wang again urges Board members to review the membership list to encourage members with whom they are acquainted to renew or to volunteer for F.O.L.K. activities.

Mardee has created a separate list of "Friends" of F.O.L.K., individuals or businesses who make a significant contribution but are not individual members. These will no longer be counted as members on a numbered line but will be grouped separately. Mardee acknowledged the on-going support of the following Friends of F.O.L.K.: Costco, Denny's, Kona Elks Lodge 2616, Kona Bay Books, KTA Kona, Safeway, Target Kona, and Walmart.

Fred Hornbruch requests head shots and biographical sketches from remaining Board members who have already done so.

President Wang renews the previously tabled issue of charging F.O.L.K. program presenters a portion of income from sales of their products. She has ascertained that most libraries are charging 10% of speaker product income, one is charging nothing. After some discussion, the matter again was tabled for review of the state libraries of Hawaii formal policy alluded to by Denise, and for further

discussion.

President Wang also renews the question of F.O.L.K. funding for the Community Seed Library. The issue at the moment is that more than \$250 from patron donations for CSL seed purchases for calendar 2019 has not been spent, and CSL has asked that those funds roll over into 2020 rather than remaining unspent in the F.O.L.K. bank account or being applied to the cost of CSL speakers. It was also noted that F.O.L.K. spends \$1200 per year to defray compensation for presenters at CSL programs. The matter was discussed, including the question whether, when CSL was founded, the Board may have felt that eventually it should be self-supporting. The request for permission to roll over the funds was deferred pending further review and discussion.

President Wang lastly noted that the submission of written reports by Board members prior to meetings is preferred, and to streamline meetings reports are no longer read aloud.

Head Librarian Denise Stromberg reminds that it is time to review the January calendar to set dates for the annual meeting, regular Board meeting and the book club. The library is closed January 21st; so Denise suggests the 14th for the Board meeting and book club, and the annual meeting on the 28th of January. Agreed by the Board.

Denise advises that a CSL report will be provided by Kipapa Kahelahela for inclusion in minutes. She notes that October 26th will mark the 4th anniversary celebration of CSL.

She also advises that the branch has a new hire, Merri Fernandez, at the circulation desk.

Denise requests funding for an annual subscription for breakouts through November 30, 2020, not to exceed \$75/year. MSA

Kealakekua Librarian Judy Andrews notes that in February F.O.L.K. approved \$200 for "soil and mulch" for planters; the money has not yet been spent and just for the record she would like to add "plants" as authorized within same \$200. MSA

Your Secretary notes that the *NJABCTCC (Not Just Another Book Club Travel Conversation Circle)* starts its fourth season September 28th.

The next meeting of the F.O.L.K. Board of Directors is October 15th at 9:00 a.m. Future absences noted: your humble scrivener will be away in October; President Wang, Vice President David and Mardee Richardson will be absent in November. Ken Guerra will be away December and January. Donna Monti and Treasurer Barbara Isley will be away in February.

Meeting adjourned 10:58 a.m.

Respectfully submitted
ARNE WERCHICK
Secretary

Reports attached:

Treasurer

Report: CSL

7/1/2019 - 7/31/2019
2 Accounts, 85 Categories

<i>Category</i>	<i>7/1/19 - 7/31/19</i>
INCOME	\$1,548.76
DONATIONS	-\$2.00
Donation Sales	-\$2.00
FUNDRAISING INCOME TAXABLE	\$1,248.47
Kailua Kona Lobby Sales	\$1,089.47
Kealahou Lobby Sales	\$159.00
Interest on Savings	\$0.01
Membership Dues	\$244.28
PROGRAM DONATIONS	\$58.00
Community Seed Library	\$29.00
Events	\$29.00
EXPENSE	-\$7,642.62
F.O.L.K. PROGRAMS	-\$40.14
Community Seed Library	-\$40.14
Supplies	-\$40.14
LIBRARY ASSISTANCE	-\$6,666.14
Books	-\$3,000.00
Kailua Kona	-\$3,000.00
Furnishings	-\$1,646.73
Kailua Kona	-\$882.44
Kealahou	-\$764.29
Maintenance	-\$175.28
Kailua Kona	-\$175.28
Programs	-\$1,569.37
Kailua Kona Children's Library	-\$356.44
Kailua Kona Summer Reading	-\$885.98
Kailua Kona Young Adults Library	-\$150.00
Kealahou Summer Reading	-\$176.95
Subscriptions	-\$9.99
Kealahou	-\$9.99
Supplies	-\$264.77
Kailua Kona	-\$264.77
Taxes	-\$575.85
State Tax	-\$572.35
Taxes (Other)	-\$3.50
Uncategorized	-\$360.49
TOTAL	-\$6,093.86

Report: CSL

8/1/2019 - 8/31/2019
2 Accounts, 85 Categories

Category	8/1/19 - 8/31/19
INCOME	\$3,416.44
DONATIONS	\$19.21
Amazon Smile	\$19.21
FUNDRAISING INCOME TAXABLE	\$2,834.97
Kailua Kona Lobby Sales	\$1,017.20
Kealahou Lobby Sales	\$176.08
Lanai Book Sale	\$1,641.69
Interest on Savings	\$0.01
Membership Dues	\$438.00
PROGRAM DONATIONS	\$124.25
Community Seed Library	\$71.00
Events	\$53.25
EXPENSE	-\$2,137.34
F.O.L.K. EVENTS	-\$100.00
Presenters	-\$100.00
F.O.L.K. PROGRAMS	-\$206.18
Community Seed Library	-\$206.18
Presenters	-\$100.00
Seeds	-\$57.34
Supplies	-\$48.84
LIBRARY ASSISTANCE	-\$1,831.16
Books	-\$1,000.00
Kealahou	-\$1,000.00
Equipment	-\$115.26
Kailua Kona	-\$115.26
Maintenance	-\$175.28
Kailua Kona	-\$175.28
Programs	-\$540.62
Kailua Kona Children's Library	-\$150.62
Kailua Kona Summer Reading	-\$240.00
Kailua Kona Young Adults Library	-\$150.00
TOTAL	\$1,279.10

Membership

August's data for September's Board Meeting

Book Sale:

Revenue from Lanai Sale: \$1,641

Revenue from new and renewal memberships @ book sale: \$289

Merchandise sold @ book sale: \$28 (2 totes)

Teachers/Literacy Programs – 10 free children's books: 8

Membership

There were 410 members on our roster this month, of those 325 are members in good standing.

New Members

13 new members this month.

1 of the 13 new members would like to volunteer.

Renewals, Edits, Updates, Issues

20 renewal reminder postcards were mailed out.

There were 13 renewals. Of the 13 renewals, 0 have offered to become a **new** volunteer.

Program Chair

September

Event Took Place:

Tuesday, August 13, 5:30-6:30 - Kalima - Music for the Soul

About 35 people attended. Wonderful!

Upcoming:

Tuesday, September 17, 5:30-6:30 - Boyd Bond - Hawaii History, Topic Creation of the Kingdom of Hawaii and the State Motto. Na Leo may video tape.

Saturday, October 26, 3:00-4:00 - Woody Plaut Musical Group, American Roots

Tuesday, November 5, 5:30-6:30 – Woodsong Slack Key Guitar performance by Chris Yeaton

December 3 5:30-6:30 - Alan Hale - 2nd Annual Christmas Kanikapila

Pending:

Spring, 2020 - Molly Murphy, Plant Pono Specialist from the Big Island Invasive Species Committee (BIISC) has a number of topics to choose that might be interesting:

- Planting Pono (how to protect Hawaii from your garden)
- LFA (what they are, where they are, how to control)
- Rat Lung Worm (life cycle, how to avoid)
- A new invasive insect wreaking havoc on the cocoa farms (The Queensland Beetle)
- During the legislative sessions (wintertime) we could explain what bills to submit testimony for

for

- Rapid Ohia Death
- Invasive species history

She spoke at the Community Seed Library on July 6th so next Spring might be a good time to have her present...

Community Seed Library

CSL Quarterly Report to FOLK/July-September, 2019

- **July 6 Program: Protecting Hawai'i's Native Species presented by Molly Murphy.** Attendance was 28 people, donations totaled \$22.00.
- **July 24: Seed purchase:** Johnny's Selected Seeds, a variety of seeds to replenish CSL cabinet; \$20.84.
- **July 25: Supply purchase:** Envelope labels from Office Max; \$16.03
- **July 25: Seed purchase:** Baker Creek, mixed seeds; \$24.50
- **July 31: Seed purchase:** UH College of Tropical Ag and Human Resources, mixed seeds; \$12.00
- **August 3 In-depth Gardening Workshop: Growing Native Hawaiian Plants presented by Peter Van Dyke.** Attendance was 48 people, donations totaled \$69.00.
- **August 29: Seed purchase:** Baker Creek, mixed seeds; \$84.00.
- **September 2: Supply purchase:** Envelope labels from Office Max; \$16.03.
- **September 7 Program: Beneficial Insects presented by Christine Young:** Attendance was 32 people, donations totaled \$65.50.
- **September 10: CSL donation placed into FOLK lobby money box by CSL member: \$20.**
- **September 11: Supply purchase:** Amazon, one pack of envelope labels and two boxes of small envelopes ; \$42.20.

Upcoming programs/events:

- **October 26: CSL 4th Anniversary Seed Exchange /Celebration:** Community sharing of plants, seeds, food items; seed saving tutorial video made by Diana Duff; tables will be set up this year for 2019 CSL presenters to share their knowledge and make community contacts.
- Diana Duff and I are currently fine-tuning a **2020 tentative CSL programming calendar** that we can present at the October 26th Anniversary event.
- **CSL seed cabinet upgrades:**
 - A small paper with "**Seed Saving Guidelines**" will be folded and added to each seed packet.
 - Seed Sisters have shown interest in starting a **regular recipe sharing display** on the cabinet. Recipe topics will feature plants grown from available seeds in the cabinet.
 - **New CSL signage** to replace existing small banner at base of seed cabinet.

Kīpapa Kāhelahela/CSL Developer and Community Liaison

Mahalo nui loa to FOLK for their steadfast generous support of the Community Seed Library!

Seed Saving Guidelines:**(Kailua-Kona Public Library Tel: 327-4327)**

1. If collecting seeds, avoid cross pollination by growing plants in the same family far apart.
2. Collect only seeds from open pollinated or heirloom plants not from hybrids or GMOs.
3. Choose your healthiest plants with the best flavor for seed saving.
4. Collect fully mature seeds. Remove them from ripe fruit or when seeds are drying.
5. In dry weather, leave seeds on the plant to dry. In wet weather dry mature seeds inside.
6. Wet seeds (from fruit) may need washing or soaking to remove gelatinous membrane.
7. Be sure both wet and dry seeds are fully dry before storing.
8. Test for viability by placing seeds between moist paper towels for a week or more.
9. Store viable seeds in moisture proof containers in the refrigerator.
10. Label stored seeds with plant name and date collected.

CSL/Aug. 2019

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