

Find

How do I find a book or DVD (or anything else in the catalog)?

To find a book, use the library's [online catalog](#) at the library or from anywhere you have internet access. Need a little help to get started? Start here.

Need a little more assistance? Please do not hesitate to call your favorite library. We are happy to help.

Request

I found the book in the catalog; now how do I get it?

- From the list of books, click on the title you would like to borrow
- Click on the PLACE HOLD button on the right
- Fill in your library barcode and PIN and click on LOGIN
- Select the location of the library that you want to pick up the book
- Click on the Place Hold(s) button
- If you have email notifications set up, you will receive an email when the item is ready to be picked up.

There is no charge for this service if you pick up your item once it is available. If you do not pick up the item, however, \$1 will be charged to your library account.

Borrow

The email says my book is ready. Now what?

Your library card is your key to borrowing circulating books, cassettes, CDs, videos, etc. at any Hawaii public library. When pick-up and borrowing resumes, present your library card and library materials to the staff. The staff member will check out and stamp the due date on the material.

Item	Loan period
Book and most other items	3 weeks
Movies, DVDs, Hot picks	1 week

How many items can I borrow?

Item	Number
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Item	Loan period
Books	As many as you like
Cassettes	As many as you like
VHS tapes	10 at a time
DVDs	10 at a time
CDs	10 at a time

How can I keep track of what I have borrowed?

There are a few ways that you can keep track of what you have borrowed.

1. The library's [online catalog](#) has a place for you to login with your library card and PIN and view all the materials you have checked out and their due dates. Try it!
2. If you have a smart device, download the [Hawaii Mobile App](#). Once you have added your library card number and PIN to the app, you will be able to view all of the items you have checked out.
3. Call for assistance.