

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES - May 19, 2020

The meeting, conducted via Zoom video conference, was called to order at 10:00 by President Wang. In attendance were Vice President Shirley David, Treasurer Barbara Isley, Secretary Arne Werchick, and Board members Suzanne Dmytrenko, Ken Guerra, Fred Hornbruch III, Joyce Kimball, John Kitchen, Donna Monti, and Mardee Richardson. Librarians Chezlani Casar, Jen Young and Judy Andrews also were present.

Minutes of the April 21 meeting were approved. MSA

Treasurer Barbara Isley previously submitted e-mail reports which are attached and upon motion were accepted. MSA As of this morning, F.O.L.K. has \$5599 in the principal checking account. This sum should be sufficient until we have to write checks for 2020-2021 scholarships. The Ameritrade account stood at \$24,331 at the end of April. Grants received for scholarship were \$4500. She sold another book on E-Bay for \$200; we net about \$175. On accounts summary Barbara has split E-Bay sales and costs so we can monitor how much we're paying E-Bay and Paypal; the break point on sales seems to be \$30, and less than that doesn't seem worthwhile. Mardee suggests we make signs for the pit and for Clear that they should only separate out books for over \$30. Treasurer reports accepted. MSA

Vice President Shirley David reports that we have two candidates for 2020 scholarships. The committee will meet by Zoom tomorrow. F.O.L.K. has received \$4500 in donations towards the scholarship fund so only need draw \$1500 from the F.O.L.K. general account.

The undersigned reports that the NJABCTCC met via Zoom on for a Happy Hour on Saturday the 16th. There were eighteen people present for a spirited discussion of issues relating to canceling travel arrangements, what is expected before travel can resume, and plans for travel once it is possible. The group will hold another Zoom

happy hour on Saturday, June 13th.

John Kitchen suggested that we prepare a guide on how to use the library website to find and get books. A committee was appointed for this purpose with John to chair, the undersigned and Joyce Kimball to help prepare a tutorial

Mardee Richardson requested that we include the branch telephone numbers in the minutes: 808-327-4327 Kona library and 808-323-7585 Kealahou.

Temporarily Assigned Acting Branch Manager Chezlani Casar reports that the Kona branch book drops are open as of yesterday. The hold system is active again. Soon the branch will begin drive through/front door hold pick service. No one will be admitted into the library. No restrooms will be available to the public. Returned books are quarantined for four days; librarians handle them with gloves before then.

Kealahou librarian Judy Andrews observes that the branch doesn't have a drive through so will work out of the front door, requiring that people call ahead of time to schedule pick-up of requested books.

Shirley David asks about the seed library, and Chezlani reports that it is still in the library. Librarian Kipapa Kahelahela is working on updating a spread sheet and will send it out; eventually people will be able to call and request particular seed packets.

Chezlani Casar changed the pest control service, which henceforth will be provided by Kona Coast and will be getting a cost estimate tomorrow.

Donna Monti reports that the book club is meeting via Zoom on May 26th at 11a.m. to discuss "The Age of Innocence" and Shirley will be moderating. The June book is "The Huntress" by Kate Quinn. Donna will be distributing the F.O.L.K. copies at the Target parking lot; she has five copies of each book. The Books for Babies program is awaiting an opportunity to meet together. Donna is not sure if they still have a supply of materials at the hospital.

President Wang, following a suggestion by John Kitchen, asks if there is any enthusiasm for using F.O.L.K.'s e-mails or newsletter as a vehicle to create a

community among our members to share “interesting experiences” produced by the shelter-in-place restrictions. Suzanne Dmytrenko suggests “How a Book Saved My Life” as a topic. President Wang, Suzanne, and John will create a proposal for outgoing e-mail.

Mardee Richardson has submitted a membership report which is attached. In response to a question, she is not sure if the letter to the membership included in the newsletter had any impact on renewals.

Chezlani Casar reports that HSPLS is working on ideas for summer reading programs. Barbara Isley notes we had previously appropriated about \$2000 for summer reading programs, but nothing has yet been spent. Children’s librarian Jen Young reports that Kipapa may have placed a small order for decorations but may not have submitted the bills yet.

Ken Guerra notes the book sales program is in a holding pattern. He has been staying in touch with volunteers but can’t start any preparations for book sales.

Meeting adjourned 11:16. The next meeting of the F.O.L.K. Board of Directors will be June 16th at 9:00 a.m. at the library if open or at 10:00 a.m. with Zoom.

Respectfully submitted

ARNE WERCHICK

Secretary

Reports attached:

Treasurer’s Reports

ACCOUNT SUMMARY
Month ending: April, 2020

Checking:	\$ 5,617
Savings:	50
TD Ameritrade:	24,331

\$ 29,998

Grant Balances:

Crane	\$ 523
ELKS	645

\$ 1,168

Unpaid Visa charges and checks: \$ 1,746

Approved, not yet purchased: \$ 5,696

Ongoing:

Maintenance \$ 2,111

Discretionary Funds \$1,855

Presenters \$ 2,500

Living Interiors \$ 1,487

Scholarships \$ 6,000

\$21,395

Report: Accounts Summary Copy

4/1/2020 - 4/30/2020
2 Accounts, 87 Categories

Category

SHARE DRAFT CHECKING

INCOME	\$1,363.04
DONATIONS & GRANTS	\$1,155.00
Grants	\$1,000.00
Individuals	\$155.00
Membership Dues	\$208.04
EXPENSE	-\$969.27
ADMINISTRATIVE EXPENSES	-\$151.17
Assistance to Individuals	-\$79.63
EQUIPMENT & SUPPLIES	-\$52.24
MEMBERSHIP EXPENSES	-\$19.30
Postage	-\$19.30
COST OF SALES	-\$22.97
Ebay/PayPal expenses	-\$22.97
LIBRARY ASSISTANCE	-\$795.13
Furnishings	-\$392.70
Kailua Kona	-\$392.70
Maintenance	-\$175.89
Kailua Kona	-\$175.89
Programs	-\$226.54
Kailua Kona Children's Library	\$30.00
Kailua Kona Young Adults Library	-\$200.00
Kealakekua Crafts Program	-\$56.54
TOTAL	\$393.77

Membership Report

April's data for May's Board Meeting

Book Sale

Due to COVID-19 and the closure of the library no book sale was held

Membership

There were 387 members on our roster this month, of those 292 are members in good standing.

New Members

No new members this month.

Renewals, Edits, Updates, Issues

29 renewal reminder postcards were mailed on April 22 and as of April 29, 5 renewals were received.