

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES - June 16, 2020

The meeting, conducted via Zoom video conference, was called to order at 10:06 by President Wang. In attendance were Vice President Shirley David, Treasurer Barbara Isley, Secretary Arne Werchick, and Board members Suzanne Dmytrenko, Ken Guerra, Fred Hornbruch III, Joyce Kimball, John Kitchen, Donna Monti, and Mardee Richardson. Librarians Chezlani Casar, Jen Young and Judy Andrews also were present.

Minutes of the May 19 meeting were approved. MSA

Treasurer Barbara Isley previously submitted e-mail reports which are attached and upon motion were accepted. MSA Ameritrade account was \$25,996. Both 2020 scholarships have been funded, and we still have over \$3600 in bank accounts.

Vice President Shirley David announces that the F.O.L.K. 2020 scholarships have been awarded to Stacy Bisgard and Stephanie Nakamura. John asks how the scholarships work; Shirley explains how the F.O.L.K. Board usually looks at the forthcoming budget in fall and decides what scholarships will be offered. Announcements go out January or February for applicants on the website and publicly. Scholarships have been awarded for ten years. Librarian Judy Andrews reports on classes Stacy, who is employed at the Kealakekua branch, has already completed and is currently enrolled in.

Donna Monti reports on the Book Club, For the July meeting, the subject is "My Ex Life", and Ken Guerra will lead the discussion. For June 23rd, the book is "The Huntress" by Kate Quinn. Attendance is usually about ten people, commonly 12 or 13 sign up.

Books for Babies are apparently not being distributed. Donna will be at hospital tomorrow and will ask if there's any problem with the program; they should still have a supply of books.

Ken Guerra reports receiving a letter from Sarah at Kona Bay Books; they're open for business and amassing donations for us, but we have no way yet to accept them with no access to storage. The last quarterly report to the book store of the number of boxes we pick up, taped to the wall in the Pit, indicated January to March a total of 16 boxes; Ken asks librarian Chezlani Casar to e-mail it so he can forward it to the book store.

Chezlani reports that staff is working to allow patrons to access computers for such things as looking for jobs, applying for unemployment, completing census forms, etc. Tomorrow is the first day the public will be able to make appointments for computer and printer. Checkouts of books will still be through the drive-through or front door. Staff is responding to calls for reference requests. The library is about half-way to normal daily circulation numbers. They had to remove the lobby book sale cabinets because people kept wanting to browse. There is still uncertainty how long the virus could last on books or shelves, No browsing is currently allowed in the library, so cannot allow it for book sales. Sale books have been moved back to the pit. Staff is working full time, 9 to 4 for telephones and 10 to 4 for drive-through. They will be allowing one-hour computer sessions. They are working on extending wi-fi availability into the parking lot; so far it doesn't work from in front of the building. Chezlani will ask Hawaii Con for a refund to F.O.L.K. of the deposit paid for participation in the fall program.

Chezlani notes the summer reading program started yesterday and will run through the end of August. It will have prize drawings as before. The theme is "Imagine your Story." There has been a press release and announcement on the website. Books requested by patrons are moving from Hilo and also from other islands.

Kealakekua librarian Judy Andrews notes the branch also is opening for computers tomorrow and will have four sessions per day by reservation. There have been 124 appointments in the last two weeks to pick up holds. They are conducting a "mystery bag" system, where parents can call in, tell ages of their children and how many books they would like to check out. The branch is closed for two hours in the middle of day for lunch and necessary errands; this is standard throughout the system for small libraries.

She needs ear buds for use with the computers; she previously received donations from Hawaiian Airlines and isn't sure that will be available again. She can purchase 100 for \$50; Barbara will research the price. Appropriation not to exceed \$100. MSA

Mardee Richardson previously sent membership reports which are attached.

The undersigned reports that the NJABCTCC (Travel Circle) convened by Zoom last Saturday for happy hour with about a dozen participants after some technical glitches involving the Zoom platform. The group will continue to meet in this way each month at least until the library reopens for live program attendance and perhaps continuing into the future as well.

Joyce Kimball reports that the website is functioning well. She is still looking for interesting shut-in stories to include in the newsletter; they should be sent in a format allowing for cut-and-paste.

The meeting was adjourned at 11:24. The next meeting of the F.O.L.K. Board of Directors will be July 21st at 9:00 a.m. in the library if open or at 10:00 a.m. with Zoom.

Respectfully submitted

ARNE WERCHICK

Secretary

Reports attached:

Treasurer's Reports

ACCOUNT SUMMARY
Month ending: May, 2020

Checking: \$	9,617	
Savings:		50
TD Ameritrade:	25,105	
		\$ \$34,772

Grant Balances:
Crane \$ 523
ELKS 645
Scholarships 6,000

\$ 7,168

Unpaid Visa charges and checks: \$ 189

Ongoing:

Maintenance	\$ 1,232
Discretionary Funds	1,855
Presenters	2,500
Living Interiors	1,487

\$7,074

Report: Accounts Summary

5/1/2020 - 5/31/2020

2 Accounts, 86 Categories

Category 5/1/20 - 5/31/20

INCOME \$4,321.82

DONATIONS & GRANTS \$3,500.00

Donation Sales \$0.00

Grants \$3,500.00

FUNDRAISING INCOME TAXABLE \$316.10

Ebay Sale \$316.10

Membership Dues \$505.72

EXPENSE -\$312.97

ADMINISTRATIVE EXPENSES \$0.00

MEMBERSHIP EXPENSES \$0.00

Annual Meeting \$0.00

F.O.L.K. EVENTS \$0.00

Equipment \$0.00

F.O.L.K. PROGRAMS \$0.00

Books for Babies \$0.00

LIBRARY ASSISTANCE -\$312.97

Books \$0.00

Kailua Kona \$0.00

Maintenance -\$312.97

Kailua Kona -\$312.97

Programs \$0.00

Kailua Kona Children's Library \$0.00

Kealakekua Crafts Program \$0.00

TOTAL \$4,008.85

Membership Report

May's data for June's Board Meeting

Book Sale

Due to COVID-19 and the closure of the library no book sale was held

Membership

There were 387 members on our roster this month, of those 293 are members in good standing.

New Members

No new members this month.