

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES - November 17, 2020

The November 17, 2020, meeting, conducted via Zoom video conference, was called to order at 10:05 by President Wang. In attendance were Vice President Shirley David, Treasurer Barbara Isley, Secretary Arne Werchick, and Board members Suzanne Dmytrenko, Ken Guerra, Fred Hornbruch III, Joyce Kimball, John Kitchen, and Mardee Richardson. Branch Librarian Judy Andrews also was present. Excused: Donna Monti

The minutes of the meeting of October 20 were approved. MSA

Barbara Isley presented the treasurer's report (additional information attached below). There was a \$200 Ebay sale, and children's librarian Jenn Young had \$645 in expenses. The young adults library shows a plus because we approved \$50/session for the D&D master engaged by youth librarian Kipapa Kahelahela but the check has been credited back as uncashed. We have \$27,879 in assets as of the end of November; the Ameritrade account is up \$2092 versus the end of October raising our net worth to \$29,900 as of today.

Kealakekua librarian Judy Andrews reports on library Wiki Opening. Kealakekua rules limit to 10 patrons plus staff at any one time, based on a formula for small, medium and large libraries. The branch was not filled to capacity yesterday. Visits are forty-five minutes, and fifteen minutes before the top of each hour staff cleans all surfaces, computer keyboards, etc. Patrons are admitted only once a day and cannot re-enter. Suzanne Dmytrenko asks if lobby sales are being permitted and raises the possibility we could resume lobby sales for Kona.

Shirley David notes *Born A Crime*, Trevor Noah's book, is the Book Club selection next week. Lee Lawrence is the moderator.

Suzanne Dmytrenko reports she spoke with Scott Ordway the videographer at Na Leo. They are now allowed to tape events at their studio. She has contacted Derek Kalima, a slack key musician to see if he would like to perform. She also noticed that Na Leo has been playing past events that F.O.L.K. hosted at the library; Captain Kiko's presentation on Hawaiian Canoes was aired on Channel 54 on Monday, November 16th at 2:30 p.m. If we are able to have an event taped at Na Leo's studio, Suzanne will need a script about the current services offered at the library. The undersigned asked if there is any way to identify when F.O.L.K. programs will be broadcast on NaLeo channels sufficiently ahead of time that the information can be included in our newsletter. Mardee Richardson suggests an email blast to members if we only learn of a broadcast too late to include in the newsletter. The undersigned notes that NaLeo on-line guides show

scheduling weeks ahead so there might be a way to identify which programs will include F.O.L.K. material.

Ken Guerra reports the Book Club selection last month was *Aloha Rodeo*. David Wolman, one of the authors, lives in Waimea and participated in the Zoom meeting. Everything is still on hold with book sales. The process of resuming sales will be a big job. We can't resume lobby sales until volunteers are allowed on-site to stock the shelves, and that's evidently the next tier of library re-opening. Mardee reports we have some books in the pit already priced and ready to restock lobby shelves if we can get them into the lobby.

Joyce Kimball reports she did contact Honolulu Friends to inquire about the operation of the Honolulu on-line book store. She hasn't received any response to date.

Mardee Richardson comments re membership (reports attached), noting a correction: there were only six, not seven, deletions last month. Currently 248 are active members. Regarding increasing public access to library branches to see if we could service lobby sales, Ken asks if there are criteria for moving from one tier to the next; Pamela believes so, but neither she nor Judy Andrews know the parameters.

John Kitchen submitted an article to West Hawaii Today about children's librarians Jenn Young and Stacy Bisgard which was published on November 13th. [<https://www.westhawaii.com/2020/11/13/entertainment/kona-kealakekua-public-libraries-offer-programs-for-kids-of-all-ages/>]

The meeting was adjourned at 11:30. The next meeting of the F.O.L.K. Board of Directors will be December 15th at 9:00 a.m. in the library if open or at 10:00 a.m. via Zoom. Barbara Isley mentions that we are scheduled per our Standing Rules to adopt the budget for 2021 at that meeting and will provide a summary of financial information to facilitate the discussion.

Respectfully submitted
ARNE WERCHICK
Secretary

Reports attached:

Treasurer's Reports

Report: Accounts Summary Copy 2

10/1/2020 - 10/31/2020
2 Accounts, 87 Categories

Category **SHARE DRAFT CHECKING**

INCOME	\$376.38
FUNDRAISING INCOME TAXABLE	\$206.58
Ebay Sale	\$206.58
Membership Dues	\$164.80
PROGRAM DONATIONS	\$5.00
Community Seed Library	\$5.00
EXPENSE	-\$848.34
ADMINISTRATIVE EXPENSES	\$0.00
EQUIPMENT & SUPPLIES	\$0.00
MEMBERSHIP EXPENSES	\$0.00
PAYPAL	\$0.00
COST OF SALES	-\$30.79
Ebay/PayPal expenses	-\$30.79
LIBRARY ASSISTANCE	-\$817.55
Equipment	-\$96.34
Kailua Kona	-\$96.34
Maintenance	-\$175.89
Kailua Kona	-\$175.89
Programs	-\$545.32
Kailua Kona Children's Library	-\$645.32
Kailua Kona Young Adults Library	\$100.00
TOTAL	-\$471.96

NET WORTH: OVERVIEW

HOW TO USE: This sheet shows a summary of net worth based on calculations of total assets and total liabilities. To customize the data, edit information on the **Assets** sheet and the **Liabilities** sheet. As you edit those sheets, this sheet automatically updates.

TOTAL ASSETS

Asset Category	Asset Value
Checking Account	\$3,149
Savings Account	\$50
TD Ameritrade	\$25,676
Total assets	\$28,875



TOTAL LIABILITIES

Debt Category	Liabilities
Maintenance	\$352
Elks BBB	\$645
Total liabilities	\$997



TOTAL NET WORTH: \$27,878

Membership Report

October's data for November's Board Meeting

Book Sale

COVID19 – No lanai sale held

Membership

There were 354 members on our roster this month, of those 248 are members in good standing.

New Members

Renewals, Edits, Updates, Issues

15 renewal reminder postcards were mailed and **4 renewals** were received.

Member Deletions: 7