

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES – May 18, 2021

The May 18th 2021, meeting, conducted via Zoom video conference, was called to order at 10:01 by President Wang. In attendance were Vice President Shirley David, Treasurer Barbara Isley, and Board members Suzanne Dmytrenko, Ken Guerra, Fred Hornbruch III, Joyce Kimball, John Kitchen, and Mardee Richardson, and Kona librarian Kipapa Kahelahela. Excused, Secretary Arne Werchick

The minutes of the meeting of April 20th were approved. MSA

April 20th minutes updated to reflect that the Board agreed to suspend the Book Club until a new Book Club leader is in place. Joyce was asked to create a PSA to see if there's anyone who would like to be the new Board member in charge of the Book Club.

Barbara Isley presented the treasurer's report (additional information attached below). Net worth at the end of April, \$31,467; paid \$212 for insurance. Checks for \$6000 in scholarships not in April's net worth amount. Received \$700 donation from the Elks for Books for Babies. The total now set aside for Books for Babies is \$1345. We also received from a kind donor \$100 for the Book Club. Treasurer report accepted; MSA.

Shirley David has five copies of Sarah Ackerman's book, *Island of Sweet Pies and Soldiers*. This was going to be the next Book Club selection. Until that happens, John Kitchen will take them to the Library and Kipapa will store them until that happens.

Shirley David took five bags of children's books for community use. She gave to Aunties' Angels at Kahakai Elementary, and Ulu Wini. They have the F.O.L.K. label inside. She reported that the Rotary Club is building a Little Library for our donated books. It will be at the Old Airport by the walking path. They should finish building and install it in the next two to three weeks. Once it is erected and while she is away for June and July, Fred will supply books to this Little Library.

Suzanne Dmytrenko reported there aren't any programs scheduled. However, once we are allowed to host programs in the Library, one speaker might be Maile Melrose. She could update us on the Amy Greenwell Ethnobotanical Gardens.

Ken Guerra reports that he is still meeting every Saturday for book sorting. He and a few other board members are also sorting and clearing out the pit at the Kona Library. The priority is to get donated books priced and stock the lobby book shelves. Since the Kona lobby was opened for book sales, we've made

\$107. Kealakekua's library in April collected \$115.27.

Note: Board members are only allowed to work at the library Wednesdays and Saturdays from 2pm to 4pm and only two board members are allowed at each shift. Kipapa mentioned that other Board Members can come into the library to help with the following conditions: Can't work on Wed & Sat from 2-4pm, any other times, please contact the library to prearrange your visit, please use the swinging gate next to the display case to get to the workroom door. LOOK out for the taped off area on the floor and do not go beyond the tape as that tape is marking off the circulation desk. Much of the workroom table that we often used is needed now by the library. We can use a small portion of the table on the side that's closest to the bookshelves.

Many of the books in the pit are books the library discarded this past year. There are also books that were in the pit for the last lanai book sale that didn't occur in April 2020. Once all the books are either tossed, saved or put in the lobby, we might have room for new books that can be categorized for a future lanai book sale. Once we have in-person book sales, Ken wants the board to consider accepting payment via credit card. You can add a card swipe to an ipad or iphone to do this.

In the meantime, instead of tossing books at the dump, any ideas where they could be distributed would be helpful. Joyce will create a PSA to see if any groups might want our children's books. She will publish Ken's FOLK email address in the PSA for him to field any inquiries.

Kipapa Kahelahela mentioned that the library is now open to the public! Open on Tuesday 12-7pm; Wednesday, Thursday, & Saturday 9-4; and Friday 11-4. They aren't providing the pick-up service as patrons can come into the library, browse and check out books at the front desk. They are no longer quarantining books. There is limited hard seating available. For computer usage, it is best to call ahead for an appointment. No news on a Kona branch manager. Note there isn't a CSL report for the first quarter, as there wasn't any activity. As of May, Kipapa will start sending out emails to CSL members.

John Kitchen is working on finding spots for Little Library boxes. The Rotary Club is building six boxes. One is already allocated for the Old Airport walking path. Some suggestions were provided by board members that he'll look into.

Pamela Wang, Arne Werchick, Barbara Isley and Shirley David met with Stacy Bisgard on her class project for archival digitalization of F.O.L.K. documents. Stacey provided her assessment which will be considered in the future.

Meeting adjourned at 11:21 a.m. The next meeting of the F.O.L.K. Board of Directors will be June 15th at 10:00 a.m. via Zoom.

Respectfully submitted
Suzanne Dmytrenko
Board Member, Programs

Reports attached:

Treasurer's Reports

Report: Accounts Summary Copy 2

<i>Category</i>	SHARE DRAFT CHECKING
INCOME	\$1,089.38
DONATIONS & GRANTS	\$700.00
Grants	\$700.00
FUNDRAISING INCOME TAXABLE	\$31.69
Ebay Sale	\$31.69
Membership Dues	\$257.69
PROGRAM DONATIONS	\$100.00
Book Club	\$100.00
EXPENSE	-\$566.56
ADMINISTRATIVE EXPENSES	-\$305.23
EQUIPMENT & SUPPLIES	-\$54.33
INSURANCE	-\$212.00
MEMBERSHIP EXPENSES	-\$38.90
Postage	-\$38.90
COST OF SALES	-\$2.90
Ebay/PayPal expenses	-\$2.90
LIBRARY ASSISTANCE	-\$258.43
Equipment	-\$32.54
Maintenance	-\$175.89
Kailua Kona	-\$175.89
Programs	-\$50.00
Kailua Kona Young Adults Library	-\$50.00
TOTAL	\$522.82

FOLK Membership Report

April's data for May's Board meeting

There were 318 members on our roster. Of those, 231 are members in good standing.

No new memberships were received.

22 Renewal Reminder Postcards were mailed out.

14 Renewals were received.

7 of the 14 renewed via PayPal

1 paid cash

3 renewed @ a Premium level

In Memoriam – 2

Deletions (memberships that lapsed as of 04/2020) - 12