

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES - June 15, 2021

The June 15, 2021, meeting, conducted via Zoom video conference, was called to order at 10:05 by President Wang. In attendance were Treasurer Barbara Isley, Secretary Arne Werchick, and Board members Ken Guerra, Fred Hornbruch III, Joyce Kimball, John Kitchen, and Mardee Richardson, and branch librarians Kipapa Kahelahela and Judy Andrews . Guest: Bev Stehley. Excused: Vice President Shirley David, Suzanne Dmytrenko.

Bev Stehley has rejoined the Board and will supervise the Book Club as well as Books for Babies. MSA

The minutes of the meeting of May 18th were approved. MSA

President Wang asks that we finalize and approve prior discussion that the summer reading program receive funding of \$1000 for each branch. MSA

John Kitchen reports Mauka Rotary working on little library units but not finished yet so locations not identified yet except for one definitely earmarked for Old Airport Walking Path. He will work with Fred Hornbruch to make sure libraries are stocked. President Wang asks John to get a photo of Rotary working on the libraries for publicity purposes.

Fred Hornbruch will purchase label blanks so all F.O.L.K.-donated books and other donated items will be identified.

Ken Guerra reports he and Mardee Richardson have been sorting books in the Pit. They have disposed of all of the library discards which have accumulated over the past year and are now sorting through remnants of the last book sale from a year ago; one more session should suffice. They are working on stocking the shelves to prepare for books for sale in the lobby and still need to price all of the books for sale and sort fiction from non-fiction and any other categorization. There have been three inquiries so far in response to Diana Duff's West Hawaii Today article about using old books for composting. Also one of Shirley David's contacts will select some children's books which she will send to the Philippines.

Ken says he is not ready to take on more volunteers. He has met with Judy Andrews to discuss the State system guidelines for use of volunteers.

Ken has been trying to reduce storage at U-Haul from two units to one. Kaipo is paying for those out-of-pocket. He hopes by next week they will be able to close down one of the units and would like to be able to start moving books from the one U-Haul unit to the Pit. There is a limit of only two or three people allowed to be working at the U-Haul at any given time.

Fred is still supplying books to Poi Dog, which has been giving away a considerable number of books

Kealakekua Branch has been sorting and disposing of children's books also, and there are no more children's books for disposition. They are now weeding adult non-fiction.

Treasurer Barbara Isley, having just returned, will provide a Treasurer's report next month. President Wang asks how much was received from Kona lobby sales: \$107. Kealakekua produced more than \$80 over the last three weeks. Judy Andrews reports putting self-help and other difficult-to-sell books outside the library as free to take.

Treasurer Isley received a grant of \$400, designated as \$200/branch, in May from James and Linda Odom, Bellevue, Washington.

Bev Stehley has enough books for at least one more round, perhaps two, for Books for Babies. She wonders if we want to organize volunteers to read to the elderly, particularly through the Hospice or the Regency, and will explore the topic further and report back.

President Wang wants the minutes to reflect that F.O.L.K. has to think forward about how to handle outreach after the pandemic when the emphasis will be less on getting people back physically into the library and more services provided remotely with the library as the base for those activities. Ken Guerra has stressed the importance of increased advance planning by F.O.L.K. President Wang commented that our community outreach must encompass both using the physical and virtual library.

Judy Andrews reports people have been interviewed for the branch manager position at Kona; no further information. Summer Activity kits are available for teens and children at Kealakekua Branch thanks for funding from F.O.L.K. The public has been responding very well to the library reopening even on a limited basis. No word as to when in-library programming will re-commence.

Kipapa Kahelahela reports Kona branch air conditioning is not working. They have reduced open hours to 9a-1p Tues through Saturday as of last week because of the oppressive conditions. The staff works past 1:00 pm but many are unable to work in excessively hot building. It is hard to breathe with masks on. He asks that volunteers limit visits to the hours between 9-1. Permanent repairs will not come until December; they are currently awaiting a part for a short-term fix, but it may be another month.

Staff is hoping for a new branch manager within a couple of months but has no definite information.

Ken asks if possible for F.O.L.K. Board to meet in person at Kealakekua. Answer: no, because of current library rules.

Kipapa reports CSL gave out 120 older seed packets in May; so far in June there have been few responses. He still has many unused seed packets and would welcome suggestions from F.O.L.K. about ideas for disposition.

Computer use at the branch is available both by reservation and walk-in. He notes that two staff people, Leigh and Merry, are leaving, which will leave the branch further understaffed.

Kipapa requests additional funding for the virtual Dungeons & Dragons program; attendance has run two or three participants per session. Schools are reopening in August so Kipapa wants to test to see if attendance increases. He requests \$150 for three more months. MSA

Judy Andrews observes that the last time the State provided money for book purchases was March and requests \$500 to purchase books for the next few months. MSA

Meeting adjourned at 11:40 a.m. The next meeting of the F.O.L.K. Board of Directors will be July 20th at 10:00 a.m. via Zoom.

Respectfully submitted
ARNE WERCHICK
Secretary

Reports attached:

Membership Report

May data for June Board Meeting

Membership

There were 305 members on our roster this month, of those 220 are members in good standing.

New Members – 0

Renewals, Edits, Updates, Issues

4 renewal reminder postcards were prepped and sent. **5 renewals** were received.

Friends: no new submissions

In Memoriam – 0

Member Deletions: 10

Treasurer's Reports (lodged after meeting recessed; to be approved at next Board meeting)

Report: Accounts Summary Copy 2

Last Month: 5/1/2021 - 5/31/2021
2 Accounts, 87 Categories

Category **SHARE DRAFT CHECKING**

INCOME	\$999.39
DONATIONS & GRANTS	\$445.10
Amazon Smile	\$35.59
Grants	\$400.00
Individuals	\$9.51
FUNDRAISING INCOME TAXABLE	\$222.27
Kailua Kona Lobby Sales	\$107.00
Kealahou Lobby Sales	\$115.27
Membership Dues	\$332.02
EXPENSE	-\$6,897.76
ADMINISTRATIVE EXPENSES	-\$6,007.32
EQUIPMENT & SUPPLIES	-\$7.32
SCHOLARSHIPS	-\$6,000.00
COST OF SALES	-\$15.36
Ebay/PayPal expenses	-\$15.36
F.O.L.K. PROGRAMS	-\$214.80
Book Club	-\$214.80
LIBRARY ASSISTANCE	-\$656.78
Maintenance	-\$351.78
Kailua Kona	-\$351.78
Programs	-\$305.00
Kailua Kona Children's Library	-\$40.00
Kailua Kona Summer Reading	-\$215.00
Kailua Kona Young Adults Library	-\$50.00
Taxes	-\$3.50
TOTAL	-\$5,898.37

NET WORTH: OVERVIEW

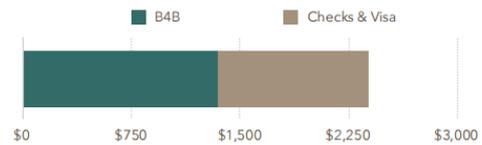
TOTAL ASSETS

Asset Category	Asset Value
Checking Account	\$5,100
TD Ameritrade Cash	\$6,200
TD Ameritrade Investments	\$25,070
Total assets	\$36,371



TOTAL LIABILITIES

Debt Category	Liabilities
B4B	\$1,345
Checks & Visa	\$1,041
Total liabilities	\$2,386



TOTAL NET WORTH: \$33,985