

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES – October 19, 2021

The board met (masked and separated) in person for the first time since February 2020. The meeting was held on the Kailua Kona lanai. The meeting was called to order at 10:15 by President Pamela Wang. In attendance were VP Shirley David, Treasurer Barbara Isley, and Board Members Ken Guerra, John Kitchen, Joyce Kimball, and Bev Stehley. Excused were Arne Werchick, Fred Hornbruch, Suzanne Dmytrenko and Mardee Richardson. Pamela and Shirley came in Halloween costumes. Katy Tipton, Librarian Kailua Kona was also present and Judy Andrews attended via phone. Guest was Julie Leonard. Members present were introduced to our guest.

Minutes from Sept 2021 had been circulated electronically and were accepted as sent. MSA

Treasurer's Report: At the end of September, our balance was \$35,858, actual net worth \$31,589. Lobby Sales are down due to limited access. KK Lobby was \$206. Two months from Kealakekua was \$224.

VP/Historian/Scholarship: Shirley thanked John for writing the articles that have been appearing in WHT, most recently regarding The Arne and Ruth Werchick MLIS Scholarship. She clarified that the F.O.L.K. scholarship is separate from Arne's. She will be putting out announcements in January 2022. Katy suggested putting notices in ALA and PLA. We will also use our newsletter and The Orchid, as well as PSAs.

Little Libraries: John reported speaking with Sam Johnson, South Kona Rotary's president. So far they have plans to add L'il Libraries at Lanihau, Kona Community Hospital and the Humane Society, and that one will be shaped like a dog house. Shirley indicated that for \$39, each of these can be "registered". We are not providing books for them, although we could. Discussions arose of how this would benefit F.O.L.K., who would volunteer to stock them, etc. Pamela asked John to contact Sam Johnson and see whether Rotary wants them registered, and whether we can add signage to the effect of "get more books at your local library," John will report next month. Shirley mentioned she has been giving mostly children's books to Aunties' Angels at Kahakai Elementary and the Neighborhood Place of Kona

Book Club: Nothing to report. Bev will be leaving soon. Her position is now open to fill.

Publicity: Joyce, freshly arrived from FL, noted that we paid another year of Mocha Host (\$15) for our website domain and emails, etc.

CSL: On hold

Ways and Means: Ken reported that 90% of our donations come from Kona Bay Books, which is now scheduled to move early next year. All of the back log of sorting is finished. They are down to ONE U Haul storage unit which is almost empty and can now be used to keep current on weekly donations. The PIT is rapidly filling up and unfortunately books for sale in the lobbies are not moving as fast as usual. Suzanne continues to help Javier recycle IT materials, however that space may still be needed for IT going forward. SUZANNE has worked with Honda to get a site in their next pop up sale on December 4. She has gotten them to agree to waive the \$25 fee. We would need to provide a tent, tables, chairs and books. Ken requested permission to buy a new tent at COSTCO. MSA The sale is from 9AM – 3PM, with set up at 6:30 AM. More details at the November meeting.

Membership: Mardee had reminded us not to volunteer absent board members for committees. Mardee is working with Joyce to offer Membership as a Christmas gift, especially at higher levels, where a book will be donated to the library. Pamela noted that she had not been aware that membership renewals keep their original expiration date/month, so a late renewal would come up again for renewal on the original date, not a year from payment. We left this to discuss another time.

Kailua Kona Branch: Katy reported Puna librarian Jennifer Gordon has died. She also noted that there will be a pop up information tent with the Department of Aging and Legal Aid on 11/19, providing 1 on 1 help with housing and health care issues. She requested to borrow the soon to be purchased tent. Katy indicated the AC replacement is now likely to happen in April or May of 2022. No monetary requests. They are in the process of hiring a person as LA-4, which will allow them to begin building a new circulation staff cohort. They currently have Madison as a PT hire and Elizabeth Poire in after hours. Jamie is the Janitor, Tiffany is Security. Katy said having the police now patrolling regularly has cut down on difficult situations.

Kealahou Branch: Judy had no monetary requests. She also indicated library visits are down due to governor's mandate.

Guest Julie Leonard described a literacy program for the Marshallese she and her husband had helped facilitate. She has many ties with the library and has considered Pamela's request to join the board for several months. When asked if she were now ready to come on the board, she agreed. The board unanimously approved her to replace Arne Werchick as Secretary in January 2022.

Adjourned 11:30AM

Next meeting 11/16/2021

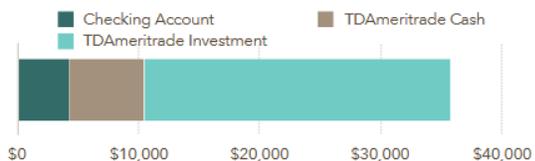
Notes by Bev, Typed by Pamela.

Treasurer Reports:

NET WORTH: SEPTEMBER 30, 2021

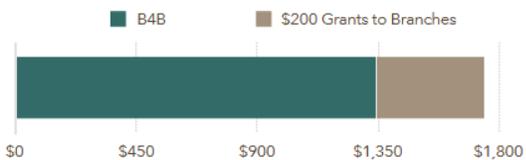
TOTAL ASSETS

| Asset Category | Asset Value |
|--------------------------|-----------------|
| Checking Account | \$4,239 |
| TD Ameritrade Cash | \$6,201 |
| TD Ameritrade Investment | \$25,418 |
| Total assets | \$35,858 |



TOTAL LIABILITIES

| Debt Category | Liabilities |
|--------------------------|----------------|
| B4B | \$1,345 |
| \$200 Grants to Branches | \$400 |
| Unpaid Checks & Charges | \$2,524 |
| Total liabilities | \$4,269 |



TOTAL NET WORTH: \$31,589

Report: Accounts Summary Copy 2

Last Month: 9/1/2021 - 9/30/2021
2 Accounts, 87 Categories

| Category | SHARE DRAFT CHECKING |
|--------------------------------|----------------------|
| INCOME | \$830.12 |
| FUNDRAISING INCOME TAXABLE | \$429.79 |
| Kailua Kona Lobby Sales | \$205.79 |
| Kealakekua Lobby Sales | \$224.00 |
| Membership Dues | \$400.33 |
| EXPENSE | -\$514.17 |
| ADMINISTRATIVE EXPENSES | -\$23.22 |
| EQUIPMENT & SUPPLIES | -\$23.22 |
| COST OF SALES | -\$12.87 |
| Ebay/PayPal expenses | -\$12.87 |
| LIBRARY ASSISTANCE | -\$478.08 |
| Books | -\$235.88 |
| Kailua Kona | -\$200.00 |
| Kealakekua | -\$35.88 |
| Maintenance | -\$175.89 |
| Kailua Kona | -\$175.89 |
| Programs | -\$66.31 |
| Kailua Kona Children's Library | -\$66.31 |
| TOTAL | \$315.95 |

Membership Report:

Membership

There were 288 members on our roster this month, of those 215 are members in good standing.

New Members – 4

Renewals, Edits, Updates, Issues

9 renewal reminder postcards were prepped and sent. **2 renewals** were received.

In Memoriam – 1

Member Deletions: 11