

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES

November 16, 2021

The board met (masked and separated) in person at the Kailua Kona Library lanai. The meeting was called to order at 10:00am by President Pamela Wang. In attendance was Treasurer Barbara Isley, and Board Members Ken Guerra, John Kitchen, Joyce Kimball, Fred Hornbruch, Suzanne Dmytrenko, Mardee Richardson and the new acting Secretary Julie Leonard. Kailua Kona Librarian Katy Tipton was present and Judy Andrews attended via Zoom.

Our guest was Kaulana Lokia, members present were introduced to our guest.

Excused were VP Shirley David, Bev Stehley and Arne Werchick sadly could not attend his last scheduled meeting as Secretary with F.O.L.K. due to health reasons. He will be missed.

Minutes from October 2021 had been circulated electronically and were accepted as sent. MSA

Treasurer's Report: At the end of October our balance was \$38,991.00 actual net worth \$34,633.00. Kona Library received a \$3000.00 grant from the Nelson family. Kona and Kealahou Libraries each have \$200.00 to spend from a previous grant. Lobby Sales are down due to limited access, Kona Lobby total sales was \$61.00 and Kealahou book sales were \$56.00.

VP/Historian/Scholarship: No new business.

Programs: Suzanne Dmytrenko has partnered with Ken on the book sales table program at the Honda Dealership Food and Craft Fair.

Ways and Means: Ken reported on the upcoming Book Sale at the Honda Food and Craft Fair, December 4th 2021. A tent and 6 tables will be set up by board volunteers assisted by the DVG (Disabled Veterans Group) at 0700. Teams of two board member volunteers will serve for two hour shifts. Volunteer identification tags will be available at the tables. Ken, Suzanne and their team will return to close down the tables and return books and supplies to the library. Barbara volunteered to return with her van to assist in the breakdown and possibly store books over the weekend if needed. Along with books for sale there will be membership forms and book marks

with information regarding library hours and new guidelines for library use. All volunteers were encouraged to bring paper bags for customers.

As this is the first book sale at this event it was decided to not sell children's books but to focus on Fiction, Non-Fiction, Cookbooks, Hawaiiana, hard cover and paperbacks. All books will be sold for \$2.00 per book except Hawaiiana will be priced individually. If the book sale goes well it is likely that this will become a monthly event. Suzanne reported that Tony Honda is providing the space free to our organization as we are a non profit serving the community and that we may be the recipient of a donation in the future.

The Estate of Christopher Nance, author, donated 100 cases of books to F.O.L.K. Some of the books are targeted for 2nd and 3rd graders and the others are for 5th grade reading level. F.O.L.K. will donate some of these books to the Toys for Tot gift bags that will be available at the Honda Food and Craft Fair.

It was discussed that it might be time to consider accepting credit cards or using an online cash application such as Venmo. Action: Barbara will look into the feasibility.

Little Libraries/Science: F.O.L.K currently is responsible for a book sharing area at Denny's and Poi Dog Deli. F.O.L.K. volunteer Trish McGraw stocks those locations with books when needed. We are also in partnership with the South Kona Rotary Club on Little Libraries located at Lani Hau Shopping Center, Old A walking path, Kona Community Hospital and the Humane Society. There are plans to add one more Little Library once a location has been selected.

Rotary provides the structures and F.O.L.K. donates the books for the initial stocking of the Little Libraries. Ken and his team select the books and a volunteer - Trish Mc Graw assists by placing F.O.L.K. labels in each book and boxing them for pick up. Trish is active in other book sharing areas and might want to increase her involvement with F.O.L.K. It was discussed that moving forward F.O.L.K. could make books available on a monthly basis to the Rotary club for restocking of the LL. A volunteer from Rotary would need to come at a specified time to pick up the books. Action: John will discuss this with Rotary.

Book Club: Some discussion of when the book club can start again. Katy suggested we wait to hear Gov Ige and Mitch Roth's mandates. We decided we must have a book club leader in place first. Also the book club can be reorganized to suit the times. Kaulana is considering co chairing the Book Club with Bev.

Publicity: Joyce will advertise Honda Food and Craft Fair through PSAs.

Joyce asked if and how we should archive our newsletters or preserve them digitally. Guest Kaulana asked who would be reading them. She said whatever method we choose, other than printed, presume in 5 years it will be obsolete. She also asked how the board would access it. asked why we should or would look back at or newsletters. In the past new board members may have reviewed what F.O.L.K. did. No action was taken.

It was discussed that a social media presence might be helpful in improving awareness of F.O.L.K. in general and the many activities that happen at the library. Pros and cons were presented and it was decided by a vote to give it a try. Julie Leonard volunteered to be Social Media Chair in collaboration with Joyce Kimball Chair of Publicity/ News. Action: Julie will initiate an Instagram and Facebook page for F.O.L.K. and be responsible for posting upcoming events and photos after events.

CSL: On hold

Membership: F.O.L.K. currently has 281 members, 220 of those are members in good standing (dues current). 14 renewal postcards were mailed out and of that number, 9 responded and renewed. There was 1 In Memoriam donation received. There were 3 membership deletions The Annual Meeting will be held 1/25/2022 probably at 9am. We will decide next month how to invite the general membership. Secretary may have to set up a new zoom account for F.O.L.K. (Arne had his own account which he shared.)

Kailua Kona Branch: Katy presented info about the pop ups to be held this Friday afternoon in front of the library.

Kealakekua Branch: Neither librarian has monetary requests at the moment.

Guest: Kaulana Lokia

Adjourned:

Next meeting : December 21, 2021 at 10:00am

Treasurer Reports: To be attached

Membership Report: To be attached.

