

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES

January 25, 2021

The board met in person with masks at the Kailua Kona Library lanai. The meeting was called to order at 10:00 am by President Pamela Wang. In attendance was Vice President Shirley David, Treasurer Barbara Isley, Secretary Julie Leonard and Board Members Ken Guerra, John Kitchen, Joyce Kimball, Fred Hornbruch, Suzanne Dmytrenko and Mardee Richardson

Kailua Kona Librarian Katy Tipton and Kealakekua Librarian Judy Andrews attended electronically.

Guests: Bev Stehley

Minutes December 2021 minutes had been circulated electronically and were accepted with the notation that the Treasurers report was approved and should be noted. MSA

Treasurer's Report: The December financial report submitted via email was reviewed and approved. MSA.

VP/Historian/Scholarship: Shirly David: Scholarship documents are now available on the F.O.L.K. website and the scholarships have been advertised in West Hawaii Today. February 28, 2022 is the deadline for applications.

The \$6000.00 from the Werchick family transfers to our account March 1, 2022. The \$2000.00 anonymous donation transfers at that time as well.

Last month the F.O.L.K. Board approved \$4000.00 in scholarship money for 2022.

Programs: Suzanne Dmytrenko: Programs remain on hold due to Covid.

Susanne continues working with Javier to catalog computer equipment prior to taking to the recycling center in Hilo. F.O.L.K. will rent a truck and pay the recycling fee.

Science and Little Libraries: John Kitchen: John reported that the Humane Society Keaohou Little Library may be up and running this week. He will be on hand to take pictures for our news letter.

Activities/Book Club: Bev Stehley tendered her resignation from the Board of F.O.L.K. but will continue to co lead the book club with Roma Johnson. The Board position of Director of Activities is now vacant.

Publicity: Joyce Kimball deferred her report for the annual meeting.

Ways and Means: Ken Guerra: Ken reported on the Book Sale at the Tony Honda Food and Craft Fair. Of note, this was the first book sale event in two years. Ken reported that the volunteers from F.O.L.K as well as the Elks Club and Disabled Veterans Association volunteers did a great job transporting book, setting up, selling, breaking down and returning books. \$400.00 in book sales, memberships and donations was made. Attendance of the Fair was poor in general. Thank you notes will be sent to the Elks Club and the Disabled American Veterans for their generous assistance.

It was decided not to attend the February Food and Craft Fair as it will be a night market but we plan to have a book sale at the March 12th event.

Ken raised the issue of book storage for book sales. The “pit” in the library has been available to F.O.L.K. to store books but now is needed for IT/computer work area. Javier and the Kona branch facilitate the disposal of old computers as well as preparing the new computers for the libraries on the west side of the island and need the space.

Kaipo Kailiawa been renting a storage unit to store books but this is the last month that he can do that. Ken suggested that F.O.L.K. pay the storage fee for the next two months while an alternate plan is developed.

The ideas of discontinuing book sales was discussed but in light that in 2019, pre Covid, F.O.L.K. earned \$26,000.00 in book sale money it was agreed that book sales are an important revenue stream.

It was agreed to schedule a special board meeting on February 8, 2022 at 10:30am to work on the book storage issue and possibly create a sub committee to tackle this issue. All board members were encouraged to reach out to community contacts for a storage area and the ideas of purchasing a shipping container for storage was discussed.

Outreach/At Large: Fred Hornbruch: Deferred to annual meeting.

Membership: Mardee Richardson: Mardee deferred her report for the annual meeting.

Kailua Kona Branch: Katy has been out sick for a week and a half and is now recovering from Covid. She joined the meeting electronically. Katy reported that February is the Kailua Kona Library's 30th birthday! To celebrate they are hosting a community art show. The library will give out kits with a 3x3 canvas, a paintbrush, a set of paints and an instruction sheet. Art pieces must be returned by March 1st and will be on display March 3-31st.

Katy requested 211.79 for the supplies. MSA

A request to purchase books from Bess Press that will aid in literacy development for speakers of Chuukese, Marshallese and Olelo Hawai'i and well as books that give a Hawaiian culture-based view of Hawai'i's unique environments such as Loko I'a (fish pods), Kaheke (tide pools), Kaianoho (habitats), and Kaiaola (ecosystems).

\$386.95 was requested. MSA

Kealakekua Branch: Judy reported that they are not hosting inside programs due to Covid at this time but they continue to provide activity packs, virtual programs and kids book club.

Kealakekua Library have two new temporary employees. A Janitor and a LA 3 position. You could Stacy is still assigned to Kapa'au Branch.

No financial requests at this time.

New Business:

Guest: None

Adjourned: 11:04

Next meeting : February 15, 2022 at 10:00am

Respectfully Submitted by Julie Leonard, Secretary

Reports attached:

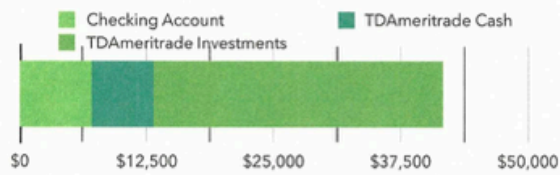
December 2021

DONATIONS & GRANTS	\$2,000.00	
Donation	2100.00	
FUNDRAISING INCOME TAXABLE	\$230.25	
Kailua Kona Lobby Sales	123.00	
Kealakekua Lobby Sales	107.25	
MEMBERSHIP DUES	\$243.00	
INCOME		\$2,573.25
ADMINISTRATIVE EXPENSES		
COST OF SALES	\$136.09	
Ebay Expense	1.05	
Equipment	135.04	
LIBRARY ASSISTANCE	\$287.58	
Maintenance- Kailua Kona	175.89	
PROGRAMS		
Kailua Kona Children's Library	111.69	
EXPENSES		\$423.67

Net Worth: December, 2021

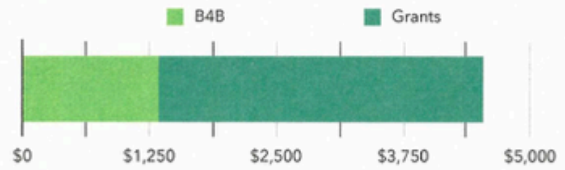
Total Assets

Asset Category	Asset Value
Checking Account	\$7,011
TD Ameritrade Cash	\$6,201
TD Ameritrade Investments	\$28,431
Total assets	\$41,643



Total Liabilities

Debt Category	Liabilities
B4B	\$1,345
Grants	\$3,200
Unpaid checks & Visa	\$374
Total liabilities	\$4,919



Total Net Worth: **\$36,724**

Report: Accounts Summary Copy 2

Category

SHARE DRAFT CHECKING

INCOME	\$526.71
DONATIONS & GRANTS	\$49.95
Amazon Smile	\$49.95
FUNDRAISING INCOME TAXABLE	\$261.40
Ebay Sale	\$144.40
Kailua Kona Lobby Sales	\$61.00
Kealakekua Lobby Sales	\$56.00
Membership Dues	\$215.36
EXPENSE	-\$573.73
ADMINISTRATIVE EXPENSES	-\$6.06
MEMBERSHIP EXPENSES	-\$6.06
Printing	-\$6.06
COST OF SALES	-\$9.20
Ebay/PayPal expenses	-\$9.20
LIBRARY ASSISTANCE	-\$558.47
Equipment	-\$289.99
Kailua Kona	-\$289.99
Maintenance	-\$175.89
Kailua Kona	-\$175.89
Programs	-\$40.29
Kailua Kona Children's Library	-\$40.29
Subscriptions	-\$52.30
Kealakekua	-\$52.30
TOTAL	-\$47.02