

FRIENDS OF THE LIBRARIES, KONA

F.O.L.K. BOARD MEETING MINUTES

March 15, 2022

The board met at the Kailua Kona Library lanai all wearing masks. The meeting was called to order at 10:06 am by President Pamela Wang. In attendance was Vice President Shirley David, Treasurer Barbara Isley, Secretary Julie Leonard and Board Members Ken Guerra, John Kitchen, Fred Hornbruch, Suzanne Dmytrenko and Mardee Richardson. Joyce Kimball was in attendance via phone and Kailua Kona Librarian Katy Tipton and Kealakekua Librarian Judy Andrews attended electronically.

Two guests were in attendance. Mary Ellen Jaskey was observing as potential Treasurer and Judy Wormington as potential Volunteer Coordinator.

Minutes The February 2022 minutes had been circulated electronically and were accepted. MSA.

Treasurer's Report: The February financial report submitted via email was reviewed and was accepted. It was proposed that moving forward the financial reports would state Gross and Net data. MSA.

VP/Historian/Scholarship: Shirley David: Shirley reported that we have one scholarship applicant at this time. John Kitchen and Suzanne Dmytrenko volunteered to be on the scholarship review committee.

Programs: Suzanne Dmytrenko: Programs remain on hold due to Covid but may resume soon.

Science and Little Libraries: John Kitchen: John reported that he, Mardee and Shirley attended a meeting with Mayor Roth, his assistant and the County Department of Public Works Director Stephen Pause to look at a potential Little Library site on the Ane Keohokalole Highway adjacent to the County walking path. John will be submitting a permit request to the County for putting a Little Library there as well as for a second site near the walking path at the intersection of Ane K Highway and Manawalea St. The mayor and DPW said they would be supportive of our requests.

Activities/Book Club: The Book Club is meeting on the second Tuesday of the month at 11:00. Six people attended the last meeting on March 8th.

The Book for April is Lincoln in the Bardo.

Publicity: Joyce Kimball Joyce offered to make new book marks for the KK library with the current hours of operation. She also requested articles and photos.

Ways and Means: Ken Guerra: Ken reported on the Book Sale at the Tony Honda Food and Craft Fair March 12, 2022. We made \$220.00. It was decided by a vote that we would suspend attending the Book Sales at the Tony Honda Food and Craft Fair and focus on the Lanai book sales for now.

Our first Lanai Book Sale will be held on March 19, 2022 from 9:00-12:00.

Ken suggested that we send Kaipo Kailiawa a thank you note for his support and many contributions to F.O.L.K. Ken will write a thank you letter. Other means of acknowledging Kaipo's contributions were discussed and will be reviewed.

Our guest Mary Ellen introduced herself and gave a brief history of her work and how it might be relevant to F.O.L.K. and the role of Treasure.

Judy Wormington introduced herself as well and gave a brief history of her career. She is interested in the role of Volunteer Coordinator but is concerned about time constraints.

Outreach/At Large: Fred Hornbruch: Fred shared a rough draft of the flyer for the cruise ships advertising our Lobby and Lanai book sales. Suggestions offered and the final draft will be produced.

Membership: Mardee Richardson:

Membership (data from Feb. 1 - 28, 2022)

There were 262 members on our roster and of that number 205 are members-in-good-standing.
Membership Revenue: \$106.00

There were no new members this month.

There were 4 renewals received and 1 in memorial membership.

There were 18 deletions in January.

Kailua Kona Branch: Katy Tipton: Katy attended the meeting electronically Nothing new on the AC issue. The Kona Branch received approval from the State to hire a Sub. LA3.

Katy mentioned that the Kona Branch may need volunteers the week of April 24 the count how many patrons visit the library.

Katy announced her transfer to Pahoia via email and that Jennifer Losalio Young will be the temporarily assigned for Branch Manager for Kailua Kona Branch.

Jennifer Young the Children's Librarian requested F.O.L.K. funding for \$34.30 for a new ALA poster and book marks. She also requested F.O.L.K. funding for a \$500.00 gift card to Amazon to purchase new Children's books to replace old or damaged titles. MSA

Kealakekua Branch: Judy Andrews reported no financial requests at this time.

New Business: President Pamela Wang noted that she will be out of town for our next meeting, Shirley will preside.

Guest: Judy Wormington and Mary Ellen Jaskey

Adjourned: 12:30

Next meeting : March 19, 2022 at 10:00am

Respectfully Submitted by Julie Leonard, Secretary

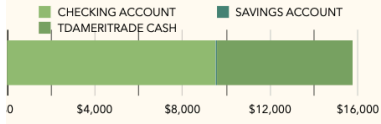
Reports attached

Report: Category Summary by Month

Category	2/1/22 - 2/28/22
INCOME	\$822.22
DONATIONS & GRANTS	\$492.80
Grants	\$400.00
Individual Donations	\$92.80
FUNDRAISING INCOME TAXABLE	\$240.46
Lobby Book Sales	\$240.46
Kailua Kona	\$219.46
Kealakekua	\$21.00
Investments	\$0.05
Dividend Income	\$0.05
MEMBERSHIP DUES	\$88.91
Payments Received	\$90.00
PayPal fees	-\$1.09
EXPENSE	-\$1,526.05
ADMINISTRATIVE EXPENSES	-\$176.15
Equipment & Supplies	-\$48.37
Hawaii Excise Tax	-\$7.24
Membership Expenses	-\$120.54
Orchid	-\$47.04
Postage	-\$73.50
COST OF SALES	-\$9.70
Equipment & Supplies	-\$9.70
F.O.L.K. PROGRAMS	-\$18.27
Books For Babies	-\$18.27
LIBRARY ASSISTANCE	-\$1,321.93
Books	-\$366.01
Kailua Kona	-\$366.01
Discretionary Funds	-\$519.83
Kailua Kona	-\$519.83
Maintenance	-\$175.89
Kailua Kona	-\$175.89
Programs	-\$260.20
Kailua Kona	-\$159.43
Children's Library	-\$159.43
Kealakekua	-\$100.77
Crafts Program	-\$100.77
TOTAL	-\$703.83

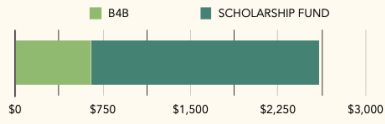
Total Assets

Asset Category	Asset Value
CHECKING ACCOUNT	\$9,509
SAVINGS ACCOUNT	\$50
TDAMERITRADE CASH	\$6,201
TDAMERITRACE INVESTMENTS	\$26,088
Total assets	\$41,848



Committed Funds

Debt Category	Liabilities
B4B	\$645
SCHOLARSHIP FUND	\$1,960
STORAGE GRANTS	\$100
BRANCH GRANT	\$400
UNPAID VISA	\$1,150
	\$4,255



FEBRUARY, 2022 TOTAL NET WORTH:

\$37,593